

**GREEN TOWNSHIP BOARD OF EDUCATION
AGENDA
Regular Meeting
December 14, 2022**

Time: 7:00 p.m.

Place: Green Hills School - Library

I. CALL TO ORDER

A. FLAG SALUTE

B. OPEN PUBLIC MEETINGS ACT STATEMENT

“This is a regular meeting of the Green Township Board of Education held for the purpose of transacting appropriate Board business. In compliance with Chapter 31, Laws of 1975, the New Jersey Herald was properly notified and copies of the agenda of this meeting were appropriately posted and made available for the public.”

C. ROLL CALL

		Term	Roll Call
Mr.	CJ Bilik	2024	
Mrs.	Marie Bilik	2023	
Mrs.	Ann Marie Cooke	2024	
Mr.	Scott Guzzo	2022	
Dr.	Noah Haiduc-Dale	2022	
Ms.	Kristin Post	2024	
Mr.	Rob Strasser	2022	
Ms.	Holly Roller	2022	
Dr.	Melissa Van Blarcom	2023	
Dr.	Jennifer Cenatiempo, Superintendent		
Mrs.	Karen Constantino, SBA		

D. MISSION STATEMENT

Our mission at Green is to educate every student in a safe and secure environment to become a confident and caring life-long learner, who can communicate and contribute positively to the changing needs of society. The district, in cooperation with the community, will provide an academic environment that values excellence, initiative, and diversity of our students and community, while supporting a program of studies that is congruent with the New Jersey Student Learning Standards.

II. PRESENTATIONS

1. Audit Presentation by Man Lee, Nisivoccia partner
2. Weekend Bag Program Presentation
3. Recognition of Board Member Scott Guzzo
4. Recognition of Board Member Robert Strasser

III. CORRESPONDENCE

IV. PUBLIC PARTICIPATION ON AGENDA TOPICS

This public session is designed for members of the public to speak on this evening's agenda topics. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Length of comments is limited to three minutes to the individual who has been recognized by the Board president. Each individual may be limited to one opportunity to speak per topic. Members of the public are asked to state their name and address for the record.

V. VARIOUS REPORTS

A. NEWTON BOARD OF EDUCATION UPDATE - Mrs. Cooke

B. PTA UPDATE - Mrs. Post

C. BOARD PRESIDENT'S REPORT - Mrs. Bilik

D. SUPERINTENDENT'S REPORT - Dr. Cenatiempo

HIB: 2 Investigated Cases - Both Unfounded

Drills: Fire Drill 11/17/22

Lock Down Drill 11/21/22

Bomb Threat 12/5/22

E. BUSINESS ADMINISTRATOR/BOARD SECRETARY’S REPORT - Mrs. Constantino

VI. DISCUSSION ACTION ITEMS

VII. BOARD BUSINESS - Mrs. Ann Marie Cooke

A. Motion to accept minutes of the following meetings:

1. Regular Meeting of November 16, 2022. (Attachment)

Motion..... Second.....
/Roll Call/

2. Executive Session of November 16, 2022.

Motion..... Second.....
/Roll Call/

B. Motion to approve the District Nursing Services Plan for the 2022-2023 school year.

Motion..... Second.....
/Roll Call/

C. Motion to approve the HIB report from November 2022 as presented to the Board of Education.

Motion..... Second.....
/Roll Call/

D. Motion to accept the Resolution recognizing Scott Guzzo’s contributions to the Green Township Board of Education.

Motion Second
/Roll Call/

- E. Motion to accept the Resolution recognizing Robert Strasser’s contributions to the Green Township Board of Education.

Motion Second
 /Roll Call/

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

X. COMMITTEE REPORTS

A. CURRICULUM - Dr. Noah Haiduc-Dale, Chairperson

- 1. Motion to approve following professional development request(s):

<u>Staff Member</u>	<u>Conference Name</u>	<u>Provider/Location</u>	<u>Date(s)</u>	<u>Cost</u>
Kristen Waters	BER Training for Struggling Readers Grades 3 - 5	BER, Virtual	Various PLC Trainings	\$279
Marybeth Stiles	Gender 101: Expression, Identity, and Emergence in Children and Adolescents	Virtual NJ Consortia for Excellence Through Equity	11/17/22	Consortium Membership
Marybeth Stiles	Supporting Transgender and Gender Diverse Elementary/Secondary Students	Virtual NJ Consortia for Excellence Through Equity	12/14/22	Consortium Membership

Motion..... Second.....
 /Roll Call/

2. Motion to approve the following field trips:

<u>Teacher</u>	<u>Grade</u>	<u>Trip</u>	<u>Location</u>	<u>Date(s)</u>	<u>Cost</u>
Sue Stobie	7th Grade	Ecology of an Estuary	Sandy Hook 1285 Hartshorne Dr Highlands, NJ 07732	June 13, 2023	TBD
Sue Stobie	6th Grade	Camp Mason	23 Birch Ridge Rd, Hardwick Township, NJ 07825	October 25, 26, 27, 2023	TBD

Motion..... Second.....
/Roll Call/

3. Motion to approve the purchase of Realtime’s 504 Management for January 1, 2023 - June 30, 2023, in the amount of \$1,222.32.

Motion..... Second.....
/Roll Call/

4. Motion to approve the purchase of Realtime’s 504 Management for the 2023 -2024 School Year in the amount of \$2,444.65.

Motion..... Second.....
/Roll Call/

5. Motion to retroactively approve Carrie Petracca to participate in the ESY and Summer Camp Programs for all or some of the following dates to be paid per hour per the contractual summer hourly rate.

Teacher Hours : 9 am – 12 pm
 Tuesday, Wednesday, and Thursday
 Session 1 - July 5, 6, 7
 Session 2 - July 12, 13, 14
 Session 3 - July 19, 20, 21
 Session 4 - July 26, 27, 28

Motion..... Second.....

/Roll Call/

- 6. Motion to approve Tiffany Lutz and Marybeth Stiles to attend the UCASE Annual Full Day Conference, Virtual Presentation of Comegno’s Education Best Practices in 2023; What’s on my mind on 2/9/23 from 9 am – 2:30 pm at a rate of \$75 per person.

Motion..... Second.....

/Roll Call/

B. FINANCE - Mr. Scott Guzzo, Chairperson

November 2022 Financial Reports (attachment)

- 1. Motion to approve the General Fund bills list for November 17, 2022 through December 14, 2022 for a total of \$738,600.90 (attachment)

Motion..... Second.....

/Roll Call/

- 2. Motion to accept the Board Secretary’s monthly certification, as attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of November 30, 2022, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1.

Motion..... Second.....

/Roll Call/

- 3. Pursuant to N.J.A.C. the Green Township School District Board of Education, after review of the Board Secretary’s and Treasurer’s monthly financial reports certify that as of November 30, 2022 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.2 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion..... Second.....

/Roll Call/

- Motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month of November, 2022.

Motion..... Second.....
/Roll Call/

- Motion to approve transfers for November, 2022.

Motion..... Second.....
/Roll Call/

- Motion to approve the disbursements from November 17, 2022 through December 14, 2022 for the Student Activities Account in the amount of \$9,935.85 and the Business Office Petty Cash Account in the amount of \$0.00. **(attachment)**

Motion..... Second.....
/Roll Call/

- Motion to accept the NJ Department of Agriculture, Division of Food & Nutrition’s Local Food for School Cooperative Agreement grant for \$1,000 for the purchasing of domestic local foods for distribution to our school.

Motion..... Second.....
/Roll Call/

- Motion to approve the Class of 2020’s Class Gift of purchasing new soccer uniforms, a brick by the playground, soccer equipment, and recess equipment at a total not to exceed \$2,356.92.

Motion..... Second.....
/Roll Call/

- Motion to accept the Comprehensive Annual Financial Report (CAFR) for the fiscal year ended June 30, 2022. (attachment – audit synopsis/summary)

Motion..... Second.....
/Roll Call/

10. Motion to accept the Auditor’s Management Report for the fiscal year ended June 30, 2022 (attachment – audit synopsis/summary).

Motion..... Second.....
/Roll Call/

11. Motion to approve the Corrective Action Plan for the fiscal year ended June 30, 2022 (attachment-audit synopsis/summary).

Motion..... Second.....
/Roll Call/

12. Motion to approve New Jersey’s Statewide Minimum Wage Rate of \$14.13 per hour effective January 1, 2023. All applicable staff members will be notified and subject to rate adjustment.

Motion..... Second.....
/Roll Call/

C. OPERATIONS - Mr. Rob Strasser, Chairperson

D. PERSONNEL - Mrs. Ann Marie Cooke, Chairperson

1. Motion to approve the following employees as “Activities Monitors” at a rate of \$41.20 per hour, as stated in the current contract:

Allison Weatherwalks
Diane Parker
Lori Sanchez
JoAnna D’Annibale
James Hassel
Joshua Simmons

Motion..... Second.....
/Roll Call/

2. Motion to retroactively approve Joshua Simmons as “Activities Monitor” at a rate of \$41.20 per hour, as stated in the current contract, starting December 8, 2022, to monitor a basketball game.

Motion..... Second.....
/Roll Call/

3. Motion to accept, with regrets, the retirement resignation of Debra Simmons, effective June 30, 2023, as recommended by the Superintendent. (attachment)

Motion..... Second.....
/Roll Call/

4. Motion to approve Elizabeth Austin who is currently doing field work with Kerstin Martinka, to begin student teaching in January with Kerstin Martinka, and then to continue with Alyssa Murphy, to fulfill a special education component of her degree.

Motion..... Second.....
/Roll Call/

5. Motion to approve Kelly Edsall for up to 20 hours of additional work per month at a rate of \$84 an hour plus the 3% fee to ESC for the remainder of the 22-23 school year.

Motion..... Second.....
/Roll Call/

6. Motion to approve Gail Piontowski as a Substitute Paraprofessional, for availability when not working, not to exceed 27.5 hours weekly, for the remainder of the 22-23 school year as recommended by the Superintendent.

Motion..... Second.....
/Roll Call/

7. Motion to approve the following Substitute Teachers/Teacher Aides for the 2022-2023 school year, pending proper paperwork and criminal history/background checks, as recommended by the Superintendent:

Jocelyn Mull
Gianna Giordano
Victoria Fox
Anthony Quaglia
Jennifer Lewin

Motion..... Second.....
/Roll Call/

- 8. Motion to approve Clare Golden as Substitute Nurse for the 2022-2023 school year, pending proper paperwork and criminal history/background checks, as recommended by the Superintendent.

Motion..... Second.....
/Roll Call/

E. POLICY - Ms. Kristin Post, Chairperson

XI. PUBLIC PARTICIPATION ON NEW BUSINESS TOPICS

This public session is designed for members of the public to speak on issues for Board consideration. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Length of comments is limited to three minutes to the individual who has been recognized by the Board president. Each individual may be limited to one opportunity to speak per topic. Members of the public are asked to state their name and address for the record.

XII. CLOSED MEETING

Closed Meeting Motion was read by _____ at _____ pm.

The Board of Education of the Green Township School District in the County of Sussex will adjourn into closed meeting to discuss item(s) which fall within an exception of our open meetings policy and permits the Board to have private discussion, since it deals with specific exceptions contained in

- a Matters rendered confidential by Federal Law, State Law, or Court Rule
- b Individual privacy
- c Collective bargaining agreements
- d Purchase or lease of real property if public interest could be adversely affected
- e Investment of public funds if public interest could be adversely affected
- f Tactics or techniques utilized in protecting public safety and property
- g Pending or anticipated litigation
- h Attorney-client privilege
- i Personnel–employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of pending or anticipated litigation, attorney-client privilege and personnel – employment matters affecting a specific prospective or current employee privilege. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

Motion to enter into executive session for the purpose of discussing _____

Motion..... Second.....

Roll Call/

XIII. RECONVENE

Motion to reconvene into public session at _____ pm.

Motion..... Second.....

/Roll Call/

XIV. ADJOURNMENT

Motion that the Board of Education shall adjourn at _____ pm.

Motion..... Second.....
/Roll Call/